



**DALLAS COUNTY**  
 DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 HOUSING DIVISION



ZACHARY S. THOMPSON  
 DIRECTOR

**DALLAS COUNTY HOUSING AGENCY LANDLORD REQUEST FORM**

- Hold (Do not advertise at this time)
- Add Property to Vacancy list
- Delete Property from Vacancy List

Property:  Condo  Duplex  House  Apartment  Town Home  Mobile Home  
 Name of Complex: \_\_\_\_\_ Year Constructed: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ No. of Bedrooms/Bathrooms: \_\_\_\_\_ / \_\_\_\_\_  
 Monthly Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_  
 Date property will be ready for occupancy: \_\_\_\_\_  
 Owner Name: \_\_\_\_\_ Leasing Name: \_\_\_\_\_  
 Owners Address: \_\_\_\_\_ City: \_\_\_\_\_ St/Zip: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Contact Ph. No.: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

Have you attended a Dallas County Housing Choice Voucher Landlord Briefing Meeting?  
 YES  NO  
 If YES, the date attended: \_\_\_\_\_

Are you delinquent in the payment of property taxes, fines, or fees to Dallas County?  YES  NO

Are utility services included?	YES NO	Is the refrigerator provided?	YES NO
Are the range and stove provided?	YES NO	Is the unit wheelchair accessible?	YES NO
Are pets allowed?	YES NO	Does property meet City Code Regulations?	YES NO

Housing Agency, 2377 North Stemmons Freeway, Suite 700, lb-16, Dallas, TX 75207-2710

- DCHA is one of many avenues available to advertise your property. Other available sources are The Dallas Morning News, the Greensheet, etc.
- The housing list is only available to DCHA's Section 8 clients.
- Please inform our agency when your property has been leased. If you would like delete your property from our available housing list, check the delete box and note the property address.
- Additional properties may be listed on the attached page.
- **For additional inquiries please contact Deanna Gilmore, Landlord Coordinator at 214-819-6090.**

For Office Use Only			
Mapsc0:	Census Tract:	Date:	Initials:
Poverty Level:	% Black:	% Target Area	Y or N

2377 North Stemmons Freeway, Suite 700, LB-16  
 Dallas, Texas 75207-2710

Office (214) 819-1871  
 FAX (214) 819-2828  
 REV (C) 4/2010

**ADDITIONAL UNITS**

1. Name of Complex: \_\_\_\_\_ Condo    Duplex    House  
Address: \_\_\_\_\_ Apt.    Town Home    Mobile Home  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ No. of Bedrooms/Bathrooms: \_\_\_\_\_ / \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Year Constructed: \_\_\_\_\_

Are utility services included?	YES NO	Is the refrigerator provided?	YES NO
Are the range and stove provided?	YES NO	Is the unit wheelchair accessible?	YES NO
Are pets allowed?	YES NO	Does property meet City Code Regulations?	YES NO

2. Name of Complex: \_\_\_\_\_ Condo    Duplex    House  
Address: \_\_\_\_\_ Apt.    Town Home    Mobile Home  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ No. of Bedrooms/Bathrooms: \_\_\_\_\_ / \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Year Constructed: \_\_\_\_\_

Are utility services included?	YES NO	Is the refrigerator provided?	YES NO
Are the range and stove provided?	YES NO	Is the unit wheelchair accessible?	YES NO
Are pets allowed?	YES NO	Does property meet City Code Regulations?	YES NO

3. Name of Complex: \_\_\_\_\_ Condo    Duplex    House  
Address: \_\_\_\_\_ Apt.    Town Home    Mobile Home  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ No. of Bedrooms/Bathrooms: \_\_\_\_\_ / \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Year Constructed: \_\_\_\_\_

Are utility services included?	YES NO	Is the refrigerator provided?	YES NO
Are the range and stove provided?	YES NO	Is the unit wheelchair accessible?	YES NO
Are pets allowed?	YES NO	Does property meet City Code Regulations?	YES NO

4. Name of Complex: \_\_\_\_\_ Condo    Duplex    House  
Address: \_\_\_\_\_ Apt.    Town Home    Mobile Home  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ No. of Bedrooms/Bathrooms: \_\_\_\_\_ / \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Year Constructed: \_\_\_\_\_

Are utility services included?	YES NO	Is the refrigerator provided?	YES NO
Are the range and stove provided?	YES NO	Is the unit wheelchair accessible?	YES NO
Are pets allowed?	YES NO	Does property meet City Code Regulations?	YES NO

5. Name of Complex: \_\_\_\_\_ Condo    Duplex    House  
Address: \_\_\_\_\_ Apt.    Town Home    Mobile Home  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ No. of Bedrooms/Bathrooms: \_\_\_\_\_ / \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Year Constructed: \_\_\_\_\_

Are utility services included?	YES NO	Is the refrigerator provided?	YES NO
Are the range and stove provided?	YES NO	Is the unit wheelchair accessible?	YES NO
Are pets allowed?	YES NO	Does property meet City Code Regulations?	YES NO